

This form can be filled in on a computer; alternatively please print and complete fields in CAPITAL letters using black ink and tick (✓) where appropriate.

1. Customer Details

Legal Entity Name:

Company Registration Number (BRN):

2. Account Maintenance

I/We* wish to add/delete* the following Current/Savings Account(s) to/from our Internet Banking service

	Add	Delete
1. <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

I/We* wish to add/delete* the following Credit Card Account(s) below to/from our Internet Banking service

	Card Number(s) <small>First and last four digits are required</small>	Add	Delete
1.	<input type="text"/> * * * * * <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	<input type="text"/> * * * * * <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Account Maintenance

I/We* wish to add/delete* the following accounts to/from our Internet Banking service

	Add	Delete
Term Deposit Account	<input type="checkbox"/>	<input type="checkbox"/>
Loan Account	<input type="checkbox"/>	<input type="checkbox"/>
Factoring Account	<input type="checkbox"/>	<input type="checkbox"/>

If you choose to add any of the above account on IB please note that all relative existing and future accounts will be displayed

3. Change in Options

I/We* wish to change the options of our Internet Banking service

From View Only Option to All Options (Please refer to Annexure 1 to view the modules relative to each option)

Note: The Authorised User(s) empowered by the company and accepted by the MCB to:

- (i) view, on MCB IB, the Customer's account(s) specified by the Customer.
- (ii) initiate, authorise and sign, within the powers delegated to him, instruction(s) and request(s) transmitted through MCB IB.
- (iii) access or use MCB IB in respect of the above (except initiation), via the Web App devised by MCB.

Option 1

Amend the profile of all existing authorised IB Users to View + Initiate or Signatory

Option 2

Amend the profile of the following existing authorised IB Users:

Initials: _____

User number	User Details **User Name Format: Title, First Name and Last Name ***User ID: If an existing Corporate IB User ****National ID/Passport Number: Not applicable for existing Corporate IB User *****Email: Maximum 40 characters. Mandatory field	FROM			TO		
		BASIC					
		View	View + Initiate	Signatory	View	View + Initiate	Signatory
1.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>					
2.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>					
3.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>					

General Note:

(a) All Authorised Signatories, previously designated by the Customer and such other persons as are from time to time mandated by the Customer, to operate its accounts shall, unless otherwise expressly stipulated by the Customer by way of a board resolution, be 'ipso facto' entitled to access and operate the Customer's accounts through MCB IB as an Authorised IB User.

(b) Should you wish to add new users on IB, please complete section 4

(c) For Corporate IB purposes, the email address and mobile number provided by the user may be different from his/her personal email address and mobile number and will not impact on his/her individual customer records with the Bank.

Note:

² The email address provided in this form may be different from his/her individual records with the bank and shall be for receiving:

(i) User Guide for Soft Token for IB Signatory Users only; (ii) Notifications relating to IB transactions for IB Basic Users only.

⁴ The mobile number provided in this form may be different from his/her individual records with the bank and shall be for receiving via SMS

(i) One-Time password for activation of Soft Token for IB Signatory Users only; (ii) Notifications relating to IB transactions for IB Signatory Users only.

4. Authorised Users Maintenance

I/We^{*} wish to add/delete^{*} the following Authorised Users to/from our Internet Banking service

User Number	User Details ² <small>**User Name Format: Title, First Name and Last Name ***User ID: If an existing Corporate IB User ****National ID/Passport Number: Not applicable for existing Corporate IB User *****Email: Maximum 40 characters. Mandatory field</small>	Add	Delete ⁶	User Profile				User Access			
				IBCA ¹	SIU ^{1,3}	BASIC ¹		MCB ⁵ Accounts All existing accounts on IB	Statement and Advices If selected, please complete Section 5	Bulk Payment If selected, please complete Section 6	Customer Number (BANK USE ONLY)
						View	View + Initiate ³				
1.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>						
2.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>						

¹ Please provide us with a certified true copy of passport/identity card with clear photographic image of the above user(s) if he/they is/are not MCB Customer(s).

² User's email address is compulsory and shall be for receiving: (i) User ID; (ii) User Guide for Soft Token for IB Signatory Users only; (iii) Notifications relating to Statements and Advices; (iv) Notifications relating to IB transactions for IB Basic Users only

³ Applicable if company opts for all options in clause 3

⁴ The mobile number provided in this form shall be for receiving via SMS: (i) Login Password; (ii) One-Time password for activation of Soft Token for IB Signatory Users only; (iii) Notifications relating to IB transactions for IB Signatory Users only.

⁵ MCB Accounts include Current, Savings, Credit Card, Loan, Term Deposit and Factoring accounts (if any).

⁶ Specify which product/services under "User Access" should be deleted. If 'Delete' option is selected without specifying the product/services under "User Access", the user will be removed from IB.

General Note: For Corporate IB purposes, the email address and mobile number provided by the user may be different from his/her personal email address and mobile number and will not impact on his/her individual customer records with the bank. Signatory IB Users will authorise transactions using a Soft Token. The Bank will provide you instructions for downloading and activating the soft token.

Initials: _____

User Number	User Details ² **User Name Format: Title, First Name and Last Name ***User ID: If an existing Corporate IB User ****National ID/Passport Number: Not applicable for existing Corporate IB User *****Email: Maximum 40 characters. Mandatory field	Add	Delete ⁶	User Profile				User Access			
				IBCA ¹	SIU ^{1,3}	BASIC ¹		MCB ⁵ Accounts All existing accounts on IB	Statement and Advices If selected, please complete Section 5	Bulk Payment If selected, please complete Section 6	Customer Number (BANK USE ONLY)
						View	View + Initiate ³				
3.	**User Name: <input type="text"/> ***User ID: <input type="text"/> ****National ID/Passport: <input type="text"/> *****Email ² : <input type="text"/> Country Code: + <input type="text"/> Mobile Number ⁴ : <input type="text"/> Mobile Network Operator: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>						

¹ Please provide us with a certified true copy of passport/identity card with clear photographic image of the above user(s) if he/they is/are not MCB Customer(s).

² User's email address is compulsory and shall be for receiving: (i) User ID; (ii) User Guide for Soft Token for IB Signatory Users only; (iii) Notifications relating to Statements and Advices; (iv) Notifications relating to IB transactions for IB Basic Users only

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General Note: For Corporate IB purposes, the email address and mobile number provided by the user may be different from his/her personal email address and mobile number and will not impact on his/her individual customer records with the bank. Signatory IB Users will authorise transactions using a Soft Token. The Bank will provide you instructions for downloading and activating the soft token.

Initials: _____

Mode of Operation for the IB Company Administrator (IBCA)

If there is more than one IB Company Administrator (IBCA), please confirm mode of operation:

Single Dual

5. Statement and Advices Access Details

Document Type	User Number(s) <small>Please specify the User Number(s) from Section 4</small>
Accounts statement	<input type="text"/> <input type="text"/> <input type="text"/>
Accounts advices	<input type="text"/> <input type="text"/> <input type="text"/>
Credit Card account statement	<input type="text"/> <input type="text"/> <input type="text"/>
Loans account statements and credit facilities advices	<input type="text"/> <input type="text"/> <input type="text"/>
Merchant statements	<input type="text"/> <input type="text"/> <input type="text"/>
Trade Finance advices	<input type="text"/> <input type="text"/> <input type="text"/>

Note: All statements and advices relative to all existing and future accounts will be available to the above user(s) on IB

For Credit Card statement, should the company wish for the card nominees to view and download their credit card statements on IB, please provide the following information:

The Nominee should be listed under section 4

User Number(s)
Please specify the User Number(s) from Section 4

Customer Number
(BANK USE ONLY)

6. Bulk Payment Access Details

	User Number(s) <small>Please specify the User Number from Section 4</small>	Option 1 All Accounts <small>All existing accounts on IB</small>	Option 2 Specific Account Number(s) from existing account(s) on IB																																																												
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Note that the above users will automatically have access to Bulk Payment Supplementary List (i.e list of successful and failed transactions) pertaining to the relevant account(s) as defined above.

Please sign below:

Authorised Signatory(ies) as per Acts and Deeds



Signature:

Signature:

If more than one signature needed

Name:

Name:

Date:

 / /
(dd/mm/yyyy)

FOR BANK USE ONLY

Date received:

 / /
(dd/mm/yyyy)

Received By:

Signature:

Signature Code:

Input By:

Authorised By:

Signature:

Signature:

Signature Code:

Signature Code: